

**UNITED STATES BANKRUPTCY COURT**  
**CENTRAL DISTRICT OF CALIFORNIA**  
**LOS ANGELES DIVISION**

In re	Case No.: _____
	Adv. No.: _____
	Chapter: _____
Debtor(s)	<b>FACSIMILE REQUEST FOR TELEPHONIC APPEARANCE FOR MATTERS BEFORE THE HONORABLE <i>ERNEST M. ROBLES</i>, UNITED STATES BANKRUPTCY JUDGE</b>
vs.	DATE: _____
Plaintiff/Movant(s)	TIME: _____
Defendent/Respondent(s)	PLACE: COURTROOM 1568 255 EAST TEMPLE STREET 15 <sup>th</sup> FLOOR LOS ANGELES, CA 90012

Please take notice that the following party/attorney shall appear by telephone in lieu of personal appearance at the following hearing:

PARTY/COUNSEL APPEARING BY TELEPHONE: \_\_\_\_\_

DATE OF HEARING: \_\_\_\_\_ TIME OF HEARING: \_\_\_\_\_

TEN DIGIT TELEPHONE NUMBER (used to initiate telephone conference): (\_\_\_\_) \_\_\_\_\_.

**It is the requesting party's responsibility to fax this form to Court Call at (866) 533-2946.**  
The contact number for Court Call is (866) 582-6878.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Party/Counsel

## AMENDED INSTRUCTIONS FOR TELEPHONIC APPEARANCES

Telephone appearances will be arranged through **Court Call™**. Court Call is an independent conference call company that arranges conference calls on a national and international basis for business.

**Scheduling the Telephonic Appearance by Telephone:** Telephone appearances must be arranged by calling *Court Call* at (866) 582-6878 no later than **seven (7) business days** prior to the court hearing date.

**Scheduling the Telephonic Appearance by Facsimile:** Use the court-approved **Facsimile Request for Telephonic Appearance for Matters Before the Honorable Ernest M. Robles, United States Bankruptcy Judge** located under the *Procedures/Rules/Forms* section, *Judge's Forms & Instructions, Judge Ernest M. Robles* subsection, of the Court's web site at [www.cacb.uscourts.gov](http://www.cacb.uscourts.gov). Facsimile requests may be arranged by faxing the form to Court Call at (866) 533-2946 no later than **seven (7) business days** prior to the court hearing date.

*Court Call* will provide counsel with written confirmation of a telephonic appearance.

At the time of the scheduled telephonic hearing, Court Call will contact the participants as prearranged. Court Call may initiate calls to some participants on a delayed basis to minimize waiting time. **All participants MUST be available when called.** If the participant is not available when called, you will be billed for the call and the hearing will proceed in the participant's absence.

Court Call will arrange payment by the participant either through the use of a major credit card or, in the case of attorneys, may offer to bill for its service. If Court Call agrees to bill its services, all bills **MUST** be paid net 20 days from invoice.

Do not argue with Court Call or request special treatment. Court Call's function is no more than to offer you the opportunity to appear by telephone. Your election to appear by telephone constitutes your agreement for telephonic appearances.

If you have not been contacted prior to the hearing, participants may contact Court Call at (866) 582-6878 to review procedures, confirm dates and times, etc. Participants must reference this court, the date of the scheduled call, and the case name and number when calling Court Call.

At the time of the hearing, you will initially be in the listening mode and able to hear the case before yours just as if you were in the courtroom. After your call is connected to the courtroom, the Judge will call the case. The Judge will ask for appearances and direct the manner in which the hearing proceeds. Each time a participant speaks, he or she must identify himself or herself for the record. When the Judge informs the participants that the hearing is completed, the participants may disconnect and the next case will be called.

Telephonic appearances are connected directly with the courtroom's public address system and electronic recording equipment so that a normal record is produced. To ensure a quality record, the use of car phones, public telephone booths, or phones in other public places is **prohibited** except in the most extreme emergencies. Participants should be able to hear all parties without difficulty or echo. The system also allows more than one speaker to be heard so that the Judge can interrupt a speaker to ask a question or redirect the discussion.

Telephonic appearances by multiple participants are only possible when there is compliance with every procedural requirement. Sanctions may be imposed when there is any deviation from the required procedures or the Court determines that a person's conduct makes telephonic appearances inappropriate. Sanctions may include dropping a matter from calendar, continuing the hearing, proceeding in the absence of an unavailable participant, a monetary sanction, or a permanent prohibition against a person appearing telephonically.